

ANDREW YULE & COMPANY LIMITED

(A Government of India Enterprise)

8, Dr. Rajendra Prasad Sarani,

Kolkata-700001

ENLISTMENT OF CONTRACTORS FOR CIVIL AND ELECTRICAL REPAIR WORK.

Andrew Yule & Company Limited – a leading Public Sector Enterprise (CPSE) under the Ministry of Heavy Industries and Public Enterprises having significant presence in the segment of Electrical & Engineering operations vis-à-vis Tea manufacturing is looking for enlistment from contractors for civil and electrical repair jobs for 03 (three) years.

Reputed contractors duly authorised to undertake civil and electrical repair works may apply within 20 days from the date of publication of the advertisement enclosing therewith –

- 1) Up to date Client List.
- 2) Photo-copy of the current Municipal Licence and authenticated proof of address viz: Telephone Bill, Electricity Bill, Rent Receipt, Tax Receipt.
- 3) In case it is a Partnership Firm or a Company, the relevant certificate of Registration / incorporation issued by the Registrar of Firms, Non Trading Corporations, West Bengal, Registrar of Companies to establish the identity. Sole Proprietorship organization must submit the Photo-copy of the PAN Card.
- 4) Certificate of Registration with Employees' Provident Fund Organisation and Employees' State Insurance Corporation depending upon applicability.
- 5) Photo-copy of the Licence issued by the Municipal Corporation/competent authority to undertake civil and electrical repairing job.
- 6) Enlisted to Central/State authority to undertake similar jobs.
- 7) The vendor must have GST registration number.
- 8) Photo-copy of the GST Registration.
- 9) Particulars of Bank Account viz: Account Number, Branch Address and Code.
- 10) The dully filled up downloaded application form from the website of the Company for enlistment of Vendor should be submitted along with the registration fee of **Rs100/=** (Rupees One hundred) only by crossed in favour of Andrew Yule & Co. Ltd.

The party while quoting must take into account that the Company is a Central Public Sector Enterprise and it follows the approved rate of the Government. The application complete in all respect to be submitted superscribing the envelope with **“APPLICATION FOR ENLISTMENT OF CONTRACTORS FOR CIVIL AND ELECTRICAL REPAIR WORK.** The applications will be opened after the expiration of the period of 20 days from the date of publication with due intimation to everybody over phone/ usual mailing.

Interested Parties may apply to Sr. Manager (Personnel & Administration) at 8, Dr. Rajendra Prasad Sarani, Kolkata-700001 within 20 (twenty) days from the date of publication of the advertisement. Canvassing in any form will be treated as a disqualification. The Company reserves the right to reject all or any of the Applications received without assigning any reason. Applications received incomplete and / or after due date will be summarily rejected. The Company will not be responsible for any postal delay.